

Resume



Pooja Jagga

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CAREER OBJECTIVE:

To work in a healthy, innovative, and challenging environment, extracting the best out of me which is conducive to learn and grow at a professional and personal level thereby directing my future endeavours as an asset to the organization.

ACADEMIC QUALIFICATION:

Degree/Course	College/School	University/Board	Year	Marks(%)
M.A (English) Pursuing	Late Chotelal Shrivastava College, Dhamtari	Pt. Ravi Shankar Shukla University, Raipur(C:G)	2020	58.89%
B.Ed	Shri Rawatpura Sarkar College of Education, Dhaneli Raipur	Pt. Ravi Shankar Shukla University, Raipur(CG)	2018	62.82%
B.Com	S.N.G College, Mungeli (CG)	Bilaspur University	2015	65%
12th	Jaycees Public Higher Secondary School, Mungeli	CGBSE	2012	65%
10th	Jaycees Public Higher Secondary School, Mungeli	CGBSE	2010	58%

CERTIFICATION COURSE:

Course Name	Technology	Duration
Diploma in Computer Application	• MS Word • MS Excel • MS PowerPoint	1 Year

KEY SKILLS:

- Quick learner
- Teamwork
- Ability to work well under pressure
- Time Management
- Classroom Management

- Technological Skills
- Patience
- Communication.

TECHNOLOGY KNOWN:

- Operating Systems: Windows-7/8.1/10.

EXPERIENCE:

ST.XAVIER'S HIGH SCHOOL, MUNGELI

One year of teaching experience.

- **DELHI PUBLIC SCHOOL DHAMTARI**

Currently carrying out responsibilities as a teacher since 2015.

PERSONAL INFORMATION:

Name Pooja Jagga.

Date of Birth: February 25, 1994.

Gender: Female.

Marital Status: Single.

Nationality: Indian.

Language Known: English, Hindi and Sindhi.

DECLARATION:

I hereby declare that the above-mentioned information is correct up to my knowledge and I bear the responsibility for the correctness of the above-mentioned particulars.

Pooja Jagga.

Date:

7th January 2021

Place:

Dhamtari (Chhattisgarh)