

# Application for the position of librarian

## CURRICULUM VITAE



**From:**

**Anurudh Kumar ( Librarian )**

**Working Place: Manipal International School  
(CBSE Residential School) Andhra Pradesh)**

**website : [www.ilovelibrary.weebly.com](http://www.ilovelibrary.weebly.com)**

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**Permanent Residence: D-6/38 ,  
Dayal pur Near Bhajanpura Delhi-110094**

**Mobile : +91-9818608703**

### **Personal Data**

|                                  |                                                                                        |
|----------------------------------|----------------------------------------------------------------------------------------|
| <b>Name</b>                      | <b>Anurudh Kumar</b>                                                                   |
| <b>Date of Birth/Birth Place</b> | <b>7<sup>th</sup> January 1972, Delhi</b>                                              |
| <b>Year of Experience</b>        | <b>More than 21 Years</b>                                                              |
| <b>Expectation Salary</b>        | <b>Negotiable</b>                                                                      |
| <b>Specialization in Library</b> | <b>Library Automation, Bar-coding , KOHA, WebOPAC</b>                                  |
| <b>More about me</b>             | <b><a href="http://www.ilovelibrary.weebly.com">www.ilovelibrary.weebly.com</a></b>    |
| <b>Hobbies</b>                   | <b>Reading, learning , playing , travelling , Vipassana<br/>Meditation, plantation</b> |

### **Experience in residential School:- 11 Yrs**

- 1) Presently working as Librarian with Manipal International School (Residential CBSE) , Anantapur Andhra Pradesh ( Setup the completely computerized Library) from 11<sup>th</sup> Oct 2019 to till date**
- 2) Past worked as Librarian in Sangam School of Excellence ( Residential IGCSE/ IB School)- Bhilwara ( Rajasthan ) Ist July 2004 to May 2008.**
- 3) Past worked as Librarian in Kirpal Sagar Academy (Co-Educational English Medium Residential School C.B.S.E) Near Rahon Dist Nawanshahr, Punjab-144517 from Ist April 2001 to 31 June 2004.**
- 4) Past worked as Librarian in Jawahar Navodaya Vidyalaya ( Co-Educational Residential School) Sardhana Dist. Meerut (U.P.) from 1998 to 31-4-1999**

### **Experience in College- 11 Yrs**

**Past worked as Librarian in SATYA GROUP OF INSTITUTIONS from 7<sup>th</sup> June 2010 to 30 Sept 2019 ( Setup the completely computerized Library Using DELPLUS)**

**Past worked as Librarian in Gurgaon College of Engineering for Women – Gurgaon from 19<sup>th</sup> May 2008 to May 2010 ( Completely set up Computerized Library Alice software )**

### **Library Activities ( visit for More information )**

**[www.ilovelibrary.weebly.com](http://www.ilovelibrary.weebly.com)**

|          |                                                                     |
|----------|---------------------------------------------------------------------|
| <b>1</b> | <b>Organized Library Week Every Year</b>                            |
| <b>2</b> | <b>Organized Author Day</b>                                         |
| <b>3</b> | <b>Organized GK Competitions about Library Book Author or Novel</b> |
| <b>4</b> | <b>Organized Librarian Day</b>                                      |
| <b>5</b> | <b>Organized Book Marks activities</b>                              |
| <b>6</b> | <b>Best user the Reward to faculty as well as students</b>          |
| <b>7</b> | <b>Book Fair Many more....</b>                                      |

## **Professional Training in Library Science**

|   |                                                                                                                     |
|---|---------------------------------------------------------------------------------------------------------------------|
| 1 | One week Training in” <b>Design and Development of Digital library using Greenstone Software</b> from NISCAIR Delhi |
| 2 | 15 days Training “ <b>Information Technology in Library and Information Science</b> ” From Delhi University, Delhi  |
| 3 | 2 days Training “ <b>Library Software and MARC</b> ” From DELNET                                                    |
| 4 | 5 Days Training “ KOHA” From INMTAC , Ghaziabad                                                                     |
| 5 | 2 days Training for <b>Alice for Window</b> software From Softlink , Delhi                                          |
| 6 | 4 Days Training for <b>TechLib7 library Software</b> From Sui Generous, Delhi                                       |

## **Professional**

|                                                            |
|------------------------------------------------------------|
| PG Diploma in Library Automation from Annamalai University |
| M. Lib & Information Science from Annamalai University     |
| B. Lib & Information Science from Annamalai University     |

## **Qualification (s)**

|                  |                         |
|------------------|-------------------------|
| 10 <sup>th</sup> | CBSE, New Delhi         |
| 12 <sup>th</sup> | CBSE, New Delhi         |
| B.A( with Math)  | Delhi University, Delhi |

## **Computer Knowledge and Library Software**

Library Software Knowledge ( Alice for Window, Librarian, Nexlib, Delplus, Libsys, Tech Lib, KOHA, SOUL, DSpace, GreenStone

## **Librarian Membership**

|   |                                                              |
|---|--------------------------------------------------------------|
| 1 | Life Membership of Indian Library Association L-7181 ,Delhi  |
| 2 | Life Membership of Punjab Library Association L-165 Punjab   |
| 3 | Membership of International Association School Library (USA) |

## **Conference and Seminar attended**

|   |                                                                                                                                    |
|---|------------------------------------------------------------------------------------------------------------------------------------|
| 1 | “ Riding the wave: Discovering New Competencies for LIS Professionals “<br>DELNET, New Delhi                                       |
| 2 | “Cyber Hygiene and online Safety” Cyber peace foundation, Ranchi                                                                   |
| 3 | “ One- Day workshop on Delnet Resource, Services and Facilities of Koha, Delnet,                                                   |
| 4 | “Recent Advances in Digital Information Communication Technology-2012,<br>Lingayas’s University , Faridabad                        |
| 5 | Competency Development Programme on Research Methodology, Gandhi Peace<br>Foundation, Delhi                                        |
| 6 | “Managing Indian Media libraries and Archives : Challenges opportunities and Best<br>Practices” Jawaharlal Nehru University, Delhi |
| 7 | Many more.....                                                                                                                     |

## **ABOUT MYSELF**

A flexible person who believes in setting high standards of performance for himself/organization and who has been effective both as an individual and as a team. I'll also call myself as a very balanced person - one who has been able to harmonize his personal and professional life.

## **PERSONAL STRENGTHS**

|   |                                                                                                             |
|---|-------------------------------------------------------------------------------------------------------------|
| 1 | Dedication, sincerity, innovation, teamwork capability, leadership qualities &<br>good Interpersonal skills |
|---|-------------------------------------------------------------------------------------------------------------|

*A. Kumar*